

DISPUTE RESOLUTION SUBMISSION

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Your thoroughness at answering these questions will allow your mediator to familiarize himself with your and your disputant's concerns. Unless otherwise arranged, your **SUBMISSION** is "for mediator's eyes" only. Based on your and your disputant's answers, the mediator will propose a schedule for mediation. This may or may not include a private caucus between the mediator and respective parties before the day of mediation. The mediator shall decline to mediate unless all parties chose to retain the mediator. Please attach highlighted copies of key documents in this dispute (contracts, emails, letters, etc).

1. Your name (or names if submitting as a couple).
2. With whom are you in conflict (List name and relationship to you).
3. What is the issue, the problem, the dispute about? What's driving the controversy?
4. What does your disputant not understand that you wish they did understand about this conflict?

5. What are your expectations for this process; what do you hope to accomplish?

6. What would a resolution “best case scenario” look like from your perspective?

a. What do you need in order to agree on a resolution? Why?

b. What do you think your disputant needs in order to agree on a resolution? Why?

7. What previous attempts at conflict resolution have been tried? What was the outcome? Why?

8. What are the financial, legal, ethical, relational facts about this dispute that the mediator should know?

9. What emotional, physical, financial, mental “damages” have been incurred because of this dispute?

10. Please supply a bullet style list of the factual strengths of your case.

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11. Please supply a bullet style list of the other party’s factual strengths, and your response.

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